

# ADDITIONAL PAYMENT FORM FOR INDIVIDUAL PLAN OWNERS

Please complete this form in BLOCK CAPITALS throughout.

This form is for plan owners who wish to make an additional payment into their ORACLE plan.

Corporate and Trustee plan owners must complete Additional Payment Form – ref. OR02.

Company and Individual Trustee plan owners must complete Additional Payment Form – ref. OR03.

You can download these forms from our website [www.rl360.com](http://www.rl360.com).

Once you have completed and signed the form, you should send it along with all requested additional information to: [newbusiness@rl360.com](mailto:newbusiness@rl360.com)

or alternatively post it to: New Business Team, RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles.

## 01 PLAN DETAILS

Plan reference	<input type="text"/>	
	<b>Plan owner 1</b>	<b>Plan owner 2</b>
Name	<input type="text"/>	<input type="text"/>
Country of residence for tax purposes	<input type="text"/>	<input type="text"/>
Are you a Specified US Person?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Specified US Person means a US citizen or tax resident individual who has a US residential/correspondence address or who either holds a US Passport, a US Green Card or who was born in the US and has not yet renounced their US citizenship. More information on US FATCA can be found at: [www.irs.gov/Businesses/Corporations/Foreign-Account-Tax-Compliance-Act-FATCA](http://www.irs.gov/Businesses/Corporations/Foreign-Account-Tax-Compliance-Act-FATCA)

If you choose Yes to being a Specified US Person, you will need to provide us with your US Taxpayer Identification Number (TIN) or US Social Security Number (SSN).

If you choose No but you have a US residential/correspondence address, hold a US Passport, a US Green Card or you were born in the US, you will need to provide us with documentary evidence that you are in the process of or have renounced your US Citizenship. RL360 can accept a certified copy of your DS-4083 form (also known as CLN – Certificate of Loss of Nationality) and/or a certified copy of your passport in which you are obtaining new citizenship.

Tax Identification Number (TIN)	<input type="text"/>	<input type="text"/>
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If unavailable, provide a functional equivalent (eg National Insurance Number, Social Security Number, Resident Registration Number).

Do you want to update your contact/address details as part of this application?  Yes  No

If yes then please provide new details in Section 05 - Additional Information.

### Online services

If you haven't yet registered for online access to your plan but would like to, download our agreement and registration forms from our website - [www.rl360.com](http://www.rl360.com).

02 PAYMENT DETAILS

Please confirm the amount of your additional payment below:

Additional payment  (Currency and cash amount)

Minimum additional payment			
Currency	Additional payment	Currency	Additional payment
GBP	2,500	AUD	4,500
EUR	3,000	HKD	25,000
CHF	3,250	JPY	387,500
USD	3,500		

Please confirm the details of the bank that you will be making payment from.

If you want to use a Currency Exchange House to transfer your payment to us, please ensure that it has been approved by RL360 first. Please also provide your bank account details below from where the payment originates, along with a full audit trail to evidence the transfer to us.

Bank name

Bank address and postcode

Account holder's name

Branch SWIFT code              **OR** Bank sort code   -   -    
(for all non-GBP and international payments) (for UK GBP payments only)

SWIFT code must be either 8 or 11 digits

IBAN/account number  **OR** Account number   
(all non-GBP accounts) (GBP UK Bank only)

Account held for  years  months

Who will fund the additional payment?  
 The plan owner(s)       Employer       Spouse  
 Parent       Other

# 03 FUND REQUIREMENTS

Please list your choice of funds below. There are no limits to the number of funds you can hold in your plan subject to the minimum investment level of GBP500 per fund. Please refer to the Product Guide for currency equivalent minimums.

Please ensure that the percentages invested total 100% of the payment.

Note: If you require more room then please use the space provided in Section 05 – Additional information.

ISIN	Fund managers	Fund name	Percentage
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
Total			100%

# 04 SOURCE OF FUNDS

The Isle of Man Financial Services Authority requires all Isle of Man life companies to make enquiries as to how an applicant has acquired the monies to be used as payment for their plan. This reflects the Isle of Man's commitment to maintain the highest possible standards of business practice and to counter money laundering and the financing of terrorism.

RL360 has adopted a risk-based approach to meet these regulations, categorising our products and countries that we will accept business from into Standard or Higher risk. We have categorised countries according to their level of compliance with international regulatory standards.

Full details of the source of funds procedures can be obtained from your financial adviser or can be downloaded from [www.rl360.com/sourceoffunds.pdf](http://www.rl360.com/sourceoffunds.pdf).

You must complete the following questions in full, in all cases, and for both settlors as applicable.

	Plan owner 1	Plan owner 2
<b>Annual salary plus bonuses</b>		
Income this year (include currency)	<input type="text"/>	<input type="text"/>
Bonus this year (include currency)	<input type="text"/>	<input type="text"/>
Income last year (include currency)	<input type="text"/>	<input type="text"/>
Bonus last year (include currency)	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Employer's company name	<input type="text"/>	<input type="text"/>
Nature of business	<input type="text"/>	<input type="text"/>

If you are retired please tell us your previous occupation, salary, employer and date of retirement.

Previous occupation	<input type="text"/>	<input type="text"/>
Salary (include currency)	<input type="text"/>	<input type="text"/>
Employer's company name	<input type="text"/>	<input type="text"/>
Date retired (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**Other unearned income**

Amount received (include currency)	<input type="text"/>	<input type="text"/>
Received from	<input type="text"/>	<input type="text"/>
Date received (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Where your source of funds for this application is from any of the following, please provide details.

**Savings**

Amount received (include currency)	<input type="text"/>	<input type="text"/>
Bank where savings were held	<input type="text"/>	<input type="text"/>
How and for how long were the savings accumulated?	<input type="text"/>	<input type="text"/>

# 04 SOURCE OF FUNDS DETAILS CONTINUED

Plan owner 1

Plan owner 2

**Pension transfer**

Amount received (include currency)

Received from

Date received (dd/mm/yyyy)

**Property or asset sale**

Amount received (include currency)

Address of property sold or asset type

How long held

Date of sale (dd/mm/yyyy)

**Company profits**

Profits this year (include currency)

Profits last year (include currency)

Industry

**Company sale**

Amount received (include currency)

Company name

Company industry

Date received (dd/mm/yyyy)

**Other such as maturing investment, lottery or betting win, gift or inheritance (for inheritance, please state from who, for maturing investment please confirm how long held).**

Amount received (include currency)

Source

Date received (dd/mm/yyyy)

RL360 reserves the right to request further documentary evidence of source of funds should it be considered necessary.

# 05 **ADDITIONAL INFORMATION**

If you have no additional notes, please continue to Section 06 - Declaration.

# 06 DECLARATION

### My application

I understand that my additional payment will be treated in line with the terms and conditions of my plan.

### Illustration

I confirm that I have included an Illustration with this Additional Payment Form.

I understand that my Illustration is not guaranteed by RL360 or my adviser, and only offers an indication of what I might get back under a limited number of scenarios.

### Key Information Document (KID)

I confirm that I have included a KID with this Additional Payment Form.

I understand that the KID sets out the details of my additional payment and the charges that will be deducted.

### Availability

I confirm that to the best of my knowledge and belief, I am not subject to any legislation that would make my additional payment unlawful.

### Investment

I understand that RL360 is not responsible for the choice of funds within my plan.

I agree to RL360 acting on dealing instructions received from me or my appointed adviser, and I will read all of the documentation issued by the fund manager for each fund.

### Privacy and cookie policies

Our full privacy and cookie policies can be viewed at [www.rl360.com/privacy](http://www.rl360.com/privacy) or can be obtained by requesting a copy from our Data Protection Officer.

### Legal

I agree to my plan being governed by Isle of Man law and to the Isle of Man Courts having the right to decide any case that may be brought in relation to it.

### Cancellation

I am aware that I have the right to cancel my additional payment as detailed in the Key Information Document. I understand that the amount I get back may be less than what I paid where my selected funds have fallen in value. I am aware that to cancel my additional payment I will need to complete the Cancellation Notice and return it to RL360.

I accept that RL360 can bring my plan to an end if I have failed to disclose any facts that may influence the decision to accept this additional payment application.

I confirm that this additional payment form was signed in (give country)

#### Plan owner 1

#### Plan owner 2

Signed

Date (dd/mm/yyyy)

# 07 **ADVISER DETAILS**

This section is to be completed by your financial adviser.

The RL360 adviser number can be obtained from your regional office.

Company name	<input type="text"/>
RL360 adviser number	<input type="text"/>
Financial adviser's stamp (if this does not state an address, please complete company address details too)	<input type="text"/>
Full name	<input type="text"/>
Online services username (if registered)	<input type="text"/>
Email address	<input type="text"/>
Signed	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>