

# ADDITIONAL PAYMENT FORM CORPORATE TRUSTEE PLAN OWNERS

Please complete this form in BLOCK CAPITALS throughout.

This form is for plan owners who wish to make an additional payment into their PIMS plan.

Individual plan owners must complete Additional Payment Form - ref. PM02.

Company and Individual Trustee plan owners must complete Additional Payment Form - ref. PM04.

You can download these forms from our website [www.rl360.com](http://www.rl360.com).

Once you have completed and signed the form, you should send it along with all requested additional information to:

Email: [newbusiness@rl360.com](mailto:newbusiness@rl360.com)

or alternatively post it to:

New Business Team  
RL360  
International House  
Cooil Road  
Douglas  
Isle of Man  
IM2 2SP  
British Isles

## 01 PLAN DETAILS

Plan reference

Name

Global Intermediary Identification Number (FATCA GIIN)

Do you want to update your contact/address details as part of this application?  Yes  No

If yes then please provide new details in Section 05 - Additional Information.

### Online services

If you haven't yet registered for online access to your plan but would like to, download our agreement and registration forms from our website - [www.rl360.com](http://www.rl360.com).

## 02 PAYMENT DETAILS

Please confirm the amount of your additional payment below:

Additional payment	<input type="text"/>	(Currency and cash amount)
	+	
Asset transfer value (if any)	<input type="text"/>	(Existing assets to be added directly into your plan)
	=	
<b>Total payment</b>	<input type="text"/>	

Please confirm the details of the bank that you will be making payment from.

If you want to use a Currency Exchange House to transfer your payment to us, please ensure that it has been approved by RL360 first. Please also provide your bank account details below from where the payment originates, along with a full audit trail to evidence the transfer to us.

Bank name	<input type="text"/>		
Bank address and postcode	<input type="text"/>		
Account holder's name	<input type="text"/>		
Branch SWIFT code (for all non-GBP and international payments) SWIFT code must be either 8 or 11 digits	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>OR</b> Bank sort code	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> (for UK GBP payments only)
IBAN/account number (all non-GBP accounts)	<input type="text"/>	<b>OR</b> Account number	<input type="text"/> (GBP UK Bank only)
Account held for	<input type="text"/> years	<input type="text"/> months	
Who will fund the additional payment?	<input type="checkbox"/> The plan owner(s)	<input type="checkbox"/> Settlor	<input type="checkbox"/> Other

If the payer is anyone other than the Settlor, please contact us to confirm third party payment requirements.

# 03 ASSET REQUIREMENTS

Please choose from the following options below:

**Option 1 - Quick selection**

Please choose only one of the following options.

- Please send all of my additional payment to my chosen discretionary manager (if applicable)
- Please allocate all of my additional payment to my PIMS cash account(s) (I will supply a Dealing Instruction Form at a later date)

OR

**Option 2 - Your PIMS assets**

Please tell us the percentages of your additional payment that you want to be applied to each asset.

PIMS cash account <sup>1</sup>			Percentage
You must maintain at least 2% of your plan value in the PIMS cash account			%
Bank or building society name		Cash deposit name	Percentage
			%
ISIN or Sedol code	Asset manager <sup>2</sup>	Asset name (including currency)	Percentage
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
Total			100%

<sup>1</sup> Assuming your plan cash account already has a positive balance, there is no need to enter a percentage.

<sup>2</sup> Please be aware that Asset managers may impose minimum amounts that they will allow to be sold or purchased and you must adhere to these. Any income from distributing assets will automatically be credited to your PIMS cash account.

# 04 SOURCE OF FUNDS

The Insurance (Anti-Money Laundering) Regulations 2008 requires all Isle of Man life companies to make enquiries as to how an applicant has acquired the monies to be used as payment for their plan. This reflects the Isle of Man's commitment to maintain the highest possible standards of business practice and to counter money laundering and the financing of terrorism.

RL360 has adopted a risk-based approach to meet these regulations, categorising our products and countries that we will accept business from into Standard or Higher risk. We have categorised countries according to their level of compliance with international regulatory standards.

Full details on the source of wealth procedures can be obtained from your financial adviser or can be downloaded from [www.rl360.com/sourceoffunds.pdf](http://www.rl360.com/sourceoffunds.pdf).

**You must complete the following details below in all cases and for both Settlor 1 as applicable.**

	Settlor 1	Settlor 2
<b>Annual salary plus bonuses</b>		
Income this year (include currency)	<input type="text"/>	<input type="text"/>
Income last year (include currency)	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Employer's company name	<input type="text"/>	<input type="text"/>
Nature of business	<input type="text"/>	<input type="text"/>

If you are retired please tell us your previous occupation, salary, employer and date of retirement.

Previous occupation	<input type="text"/>	<input type="text"/>
Salary (include currency)	<input type="text"/>	<input type="text"/>
Employer's company name	<input type="text"/>	<input type="text"/>
Date retired (dd/mm/yyyy)	<input type="text"/>	<input type="text"/>

**Other unearned income**

Amount received (include currency)	<input type="text"/>	<input type="text"/>
Received from	<input type="text"/>	<input type="text"/>
Date received (dd/mm/yyyy)	<input type="text"/>	<input type="text"/>

**Where your source of funds for this application is from any of the following, please provide details.**

<b>Savings</b>		
Amount received (include currency)	<input type="text"/>	<input type="text"/>
Bank where savings were held	<input type="text"/>	<input type="text"/>
How and for how long were the savings accumulated?	<input type="text"/>	<input type="text"/>

# 04 SOURCE OF WEALTH DETAILS CONTINUED

	Settlor 1	Settlor 2
<b>Pension transfer</b>		
Amount received (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Received from	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Date received (dd/mm/yyyy)	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>
<b>Property or asset sale</b>		
Amount received (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Address of property sold or asset type	<input style="width: 100%; height: 50px;" type="text"/>	<input style="width: 100%; height: 50px;" type="text"/>
How long held	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Date of sale (dd/mm/yyyy)	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>
<b>Company profits</b>		
Profits this year (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Profits last year (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Industry	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<b>Company sale</b>		
Amount received (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Company name	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Company industry	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Date received (dd/mm/yyyy)	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>
<b>Other such as maturing investments, lottery or betting win, gift or inheritance. (For inheritance please state from who, for maturing investments please confirm how long held).</b>		
Amount received (include currency)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Source	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Date received (dd/mm/yyyy)	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>	<input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>

RL360 reserves the right to request further documentary evidence of source of funds should it be considered necessary.

# 05 **ADDITIONAL INFORMATION**

If you have no additional notes, please continue to Section 06 - Declaration.

# 06 DECLARATION

### My application

I understand that my additional payment will be treated in line with the terms and conditions of my plan.

### Key Information Document (KID)

I confirm that I have included a KID with this Additional Payment Form.

I understand that the KID sets out the details of my additional payment and the charges that will be deducted.

### Illustration

I confirm that I have included an Illustration with this Additional Payment Form.

I understand that my Illustration is not guaranteed by RL360 or my adviser, and only offers an indication of what I might get back under a limited number of scenarios.

### Availability

I confirm that to the best of my knowledge and belief, I am not subject to any legislation that would make my additional payment unlawful.

### Investment

I understand that RL360 is not responsible for the choice of assets within my plan.

I agree to RL360 acting on dealing instructions received from me or my appointed adviser, and I will read all of the documentation issued by the manager for each asset.

### Privacy policy

Our full privacy policy can be viewed at [www.rl360.com/privacy](http://www.rl360.com/privacy) or can be obtained by requesting a copy from our Data Protection Officer.

### Legal

I agree to my plan being governed by Isle of Man law and to the Isle of Man Courts having the right to decide any case that may be brought in relation to it.

### Cancellation

I am aware that I have the right to cancel my additional payment as detailed in the Key Information Document. I understand that the amount I get back may be less than what I paid where my selected assets have fallen in value. I am aware that to cancel my additional payment I will need to complete the Cancellation Notice and return it to RL360.

I accept that RL360 can bring my plan to an end if I have failed to disclose any facts that may influence the decision to accept this additional payment application.

I confirm that this additional payment form was signed in (give country)

#### Trustee 1/Authorised Signatory

Signed

Full name

Date (dd/mm/yyyy)

#### Trustee 2/Authorised Signatory

#### Trustee 3/Authorised Signatory

Signed

Full name

Date (dd/mm/yyyy)

#### Trustee 4/Authorised Signatory

# 07 **ADVISER DETAILS**

This section is to be completed by your financial adviser.

The RL360 adviser number can be obtained from your regional office.

Company name	<input type="text"/>
Adviser number	<input type="text"/>
Name of regulatory or authorising body	<input type="text"/>
Regulatory number (if applicable)	<input type="text"/>
Financial adviser's stamp (if this does not state an address, please complete company address details too)	<input type="text"/>
Full name	<input type="text"/>
Online services username (if registered)	<input type="text"/>
Work telephone number	<input type="text"/>
Mobile telephone number	<input type="text"/>
Email address	<input type="text"/>

I confirm that I have seen documentary proof of identity for the plan owner(s), and certification of their residential address, and have, where applicable, attached suitably certified copies of both.

Signed	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>