

<Agent Name>  
<Agent Address>  
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<Agent Address>  
<Agent Address>

14 January 2013

Dear Adviser

**Important notification which requires your attention. Please ensure this letter is passed to the adviser who looks after the below listed policies.**

Please find enclosed a copy of a policyholder notification that we issued.

We are writing to you as you have one or more clients that are affected by this notification, as detailed below:

<b>Policy Number</b>	<b>Policyholder</b>
<Policy number>	<Policyholder name>

Should you have any general queries about your client's policies, you can contact our Customer Service Team by email [csc@ri360.com](mailto:csc@ri360.com) by telephone: +44 (0)1624 681682 where our representatives will be able to assist you further.

Kind regards,



Natalie Hall  
Director of Marketing

Enclosure: Copy of policyholder letter